



**PTO 2024-2025 Officers**

President	TBF
Vice President	Jasper Begay
Treasurer	Andrew Flagg
Secretary	Taryn Rivera

Minutes by	Taryn Rivera
Quorum	Yes

Agenda Items

1. Call to Order (6:03 pm)
2. Attendance

Jasper Begay	Andy Flagg	Taryn Rivera
Josh Hill	Tia Begay	Adelle McNiece
Gina Meschino		

3. Review previous month board meeting minutes
  - a. Action Item: Approve Minutes from Previous Meeting (January)
4. PTO Business
  - a. Removal of PTO President
    - i. The Miles ELC Executive Committee met 2/4/25 to discuss and then voted for the removal of our president, Erika Zuniga
    - ii. It is in the best interest for Miles ELC
    - iii. Please reach out to Ms. Steele for any further questions
    - iv. Thank you Erika Zuniga for all you did for our organization
  - b. Action Item: Approve the remainder of Treasurer's Term
    - i. According to section II bylaws, our PTO can retain Andy for the remainder of his term
    - ii. Motion- Jasper  
 -Seconded- Taryn  
 -Andy abstained from voting  
 -All in favor  
 -Motion passed
  - c. Walk-a-thon raised a total of \$7,918.23 including \$2,977 in checks, \$3,669.48 in Zelle, and \$1,271.75 in cash. Room 3 (Monica Connors) class raised the most donations and win a pizza or Eege party! Most laps winners are Erik Spece (Intermediate), Henry Kessler (Primary), Alexander Flores (Middle), and Eli Simmons (Preschool)!
    - i. Jasper looked through all funds and activities regarding the Walk-A-Thon
    - ii. Jasper assigned amounts and tied 95% of donations to students
    - iii. Cash was very hard to track



- iv. Jasper will let Room 3 (Monica Connors) know about winning and their prize
- d. Action Item: Request for funding for lunch-time book club by Adelle McNiece
  - i. Adelle presented this group's purpose to PTO: to help struggling readers at lunch (5 total)
  - ii. She doesn't feel right sending these students to high school unprepared with reading
  - iii. She's been buying them lunch weekly, but requests funding to cover most costs
  - iv. The students choose a book to read weekly and then could relate, recognize synonyms, character development, etc.
  - v. This would be above Adelle's room costs. She has not turned in receipts yet.
  - vi. Science fair projects take up much of budget and expenses
  - vii. Motion for \$200 for Adelle's lunch reading group- Jasper
    - Seconded- Andy
    - All in favor
    - Motion passed
- e. Action Item: Request for funding for a new shredder for Work Room
  - i. Used by only front staff and teachers
  - ii. Jasper found a comparable shredder (small \$337.99/ large \$841.99)
  - iii. Tia said this is desperately needed to destroy confidential student information
  - iv. Tia suggests same machine so staff is familiar
  - v. Motion for \$425.00 for new shredder- Tia
    - Seconded- Andy
    - All in Favor
    - Motion passed
- f. Carnival-May 3<sup>rd</sup>
  - i. We need to reserve inflatables
  - ii. Jasper asked Monica to look into requirements and preapproved companies and insurance
  - iii. PTO got a volunteer sign up list at curriculum night
  - iv. We need to consider 1 hour slots this year
  - v. Taryn suggests we need more volunteers than last year to cover our games and food
  - vi. Tia said we should send a mass email for school volunteers so we can get more
    - Leia will also pitch the idea to THMS National Honor Society for volunteer hours
  - vii. Gina suggested we include 8<sup>th</sup> graders
  - viii. Gina asked if we could do a cashless purchase options (QR code, etc.)
  - ix. She also suggested grab bags like in past years
  - x. We need to have a Carnival specific meeting to go over everything
    - Gina and Josh will help
- g. Fundraiser: Miles ELC t-shirts and snacks



- i. Tia said Glue Factory approved the Miles logo and quoted \$7.95/shirt (royal/white)
    - ii. Quote was for 100 shirts/\$800.00
    - iii. Discussion about pricing-decided \$12/ shirt to try to get spirit up at Miles
    - iv. Gina asked about hat options
    - v. Adelle suggested getting stuffed animal horses for mustangs, then pitch it as gifts
    - vi. Motion to approve shirt order- Taryn
      - Seconded- Andy
      - All in favor
      - Motion approved
  - h. Tia's "Snack Shack" idea
    - i. use leftover snacks and misc. items (case of water, Gatorades, Caprisuns)
    - ii. hot it every other Friday to pay into principal's fund to award students
    - iii. 8<sup>th</sup> graders can help and possibly earn money towards promotion
    - iv. Motion to approve Snack Shack fundraising- Taryn
      - Seconded- Jasper
      - All in favor
      - Motion passed
5. Treasurer's Report
  - a. Budget: Income of \$6,780, Expenses of \$16,855.05, and Balance of \$10,075.05
  - b. Actual: Income of \$13,993.37, Expenses of \$3,366.27, and Balance of \$10627.10
  - c. Banking Balance (Feb. 14<sup>th</sup>) of \$21,756.55
  - d. Cash on hand of \$100 in banker's box
    - i. Jasper went through all expenses and balanced and updated the budget
6. Principal's Report- Ms. Steele was not present for the meeting
7. Call to Audience
  - a. Tia suggested a PTO meeting facilitator to help get out notes, information, and with the follow through process
    - i. Takes the weight off the president
    - ii. Consider helping facilitate meetings, etc.
8. Adjournment (6:48 pm)
  - a. Motion- Andy
    - Seconded- Taryn
    - All in favor
    - Motion passed

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**Secretary**

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**Date of approval**