

Meeting Date 11/20/24 Meeting Location: Zoom

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| Members present                | Andrea Steele, Monica Granillo, Eileen McLeod, Patrick Kelly, Monica Connors, Tonya Buckley, Dr. Richard Sanchez |
| Members absent                 | Rob McLane (community member)  |
| Constituency group represented | Andrea Steele, Monica Granillo, Eileen McLeod, Patrick Kelly, Monica Connors, Tonya Buckley                      |

**I.** Called to order at 5:19 pm by Monica Granillo

**II.** Approval of Minutes for 9/14/24

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| DISCUSSION NOTES |   |
| CONCLUSIONS      | Move to approve made by Monica Granillo, seconded by Monica Connors |
| ACTION ITEMS     |   |

**III.** Call to the audience

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| DISCUSSION NOTES |  |
| CONCLUSIONS      |  |
| ACTION ITEMS     |  |

**IV.** Reports

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| REPORTS TO REVIEW | Principal's Report  |
| DISCUSSION        | <ul style="list-style-type: none"> <li>• Keeping us updated on tax credit money</li> <li>• YTD: just over \$56k in undesignated and we (Site Council) are the body that governs undesignated</li> <li>• Does not take into consideration allocation for current garden and ALS programs, which remain in jeopardy</li> <li>• We need at least \$25k more to continue current programming</li> <li>• Total has not been increasing steadily</li> </ul> |

- Staff is very grateful for field trip line item
- Programming for next year is in jeopardy but we have been able to secure educational field trips
- Keep tax credit at forefront of communication with our families
- Mrs. Steele announced that she will not be returning to Miles next SY, returning to family to MI
- Wants to make sure we are empowered to get the principal we, our community, deserves
- Two big duties: manage designated funds and we are the leaders in helping choose our new site admin at Miles

Dr. Richard Sanchez then shared with us the following:

- Thanked Mrs. Steele for her leadership and her exceptional skills and abilities as a leader
- According to the indicators of effective leadership, Mrs. Steele has checked off all those boxes and has exceeded them
- This decision is a huge loss for TUSD as well as Miles
- Thanked Mrs. Steele for her service and everything she has done for the district during her professional career and expressed our happiness about her decision for her family
- At the crux is relationships with people, not just systems and procedures
- Why is this being shared now? We need to make sure we are in a good place for selection of a new principal because we can't wait to allow families, teachers, staff, community to resonate with the message and then we can hit the ground running after winter break in the selection process
- Miles ELC is considered a flagship school that prides itself on meeting the needs of all our students
- We will work together to identify what the Miles community is looking for in our next leader
- We will prioritize the needs and wants of our community through the vetting of applicants, creating questions
- Mrs. Steele is a unicorn because of her SPED background and professional background, she's a specialist in many of those areas
- Step 1 of the process- announce leaving to faculty and staff and then communicate through SC and PTO and parent bulletins so the whole community hears the message at once
- Mr. Sanchez will work with HR to post it as a stand-alone post and not part of the admin pool because it is very unique in many ways and is a flagship so applicants can understand the performance duties of this particular

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|                     | <p>job, so they understand our uniqueness and needs</p> <ul style="list-style-type: none"> <li>• We might have to set up an additional SC meeting with HR dept to talk about hiring process and our role, particularly             <ul style="list-style-type: none"> <li>○ SC team is not necessarily the interview team. It can be but interview team is made up of SC members and other members of the community not part of SC (Ts, parents, community members, etc.)</li> <li>○ SC will have to figure out a way to whittle down large group into a group of 12, with some requirements</li> <li>○ SC facilitator is automatically on this committee as well as Dr. Richard Sanchez</li> <li>○ Next major task- coming up with questions appropriate to ask candidates and Dr. Sanchez will vet them to determine if they are specific enough to meet our needs</li> <li>○ Dr. Sanchez will meet with facilitator</li> <li>○ Interviews will occur sometime in Jan/Feb</li> </ul> </li> <li>• Eileen shared that this a real bummer for her family and, most likely, other families, but she understands the need of Mrs. Steele’s family</li> <li>• Patrick thanked Mrs. Steele for her unwavering support of the deaf and hard of hearing community</li> </ul> |
| <b>CONCLUSIONS</b>  |   |
| <b>ACTION ITEMS</b> |   |

**V. Action Items**

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| <b>ITEM TITLE</b>       |  |
| <b>DISCUSSION NOTES</b> |  |
| <b>RESOLUTION</b>       |  |

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| <b>DISCUSSION NOTES</b> |  |
| <b>RESOLUTION</b>       |  |
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**VI.** Discussion/information items

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| <b>ITEM TITLE</b>       | Social Media Campaign  |
| <b>DISCUSSION NOTES</b> | Monica shared that she and others will continue to communicate events via our Miles ELC Facebook page, as well as highlight the day-to-day happenings at school. An effort will also be made to create and display a running tab of how much money has been raised and how close we are getting to our goal. |
| <b>RESOLUTION</b>       |  |
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| <b>ITEM TITLE</b>       |  |
| <b>DISCUSSION NOTES</b> |  |
| <b>RESOLUTION</b>       |  |
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| <b>ITEM TITLE</b>       |  |
| <b>DISCUSSION NOTES</b> |  |
| <b>RESOLUTION</b>       |  |
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**VII.** Submission of items for next agenda.

It was decided that we would meet again with Dr. Sanchez and a representative from the HR department on Dec. 17, 2024. We will wait for confirmation from Dr. Sanchez about this meeting.

**VIII.** The meeting was adjourned at 5:49 pm by Monica Granillo, seconded by Andrea

